



# University of Tennessee Property Report (T-100)

Please send this form and a digital photo of the new facility or addition to [jclark6@tennessee.edu](mailto:jclark6@tennessee.edu).

Building Name							
Agency/Department							
Division (UTK, AG, Vet Med, etc.)							
Location	Street Address						
	City		State		Zip code		County

General Building Information			
Yr Construction Complete			
Building Value	\$	Contents Value:	\$
Building Height		Floors:	
Building Area	gross square ft.	Elevation:	

### Construction Information:

Wall Construction: \_\_\_\_\_ Other: \_\_\_\_\_

Roof Construction: \_\_\_\_\_

Floor Construction: \_\_\_\_\_ Other: \_\_\_\_\_

Occupancy: \_\_\_\_\_ Other: \_\_\_\_\_

Heat Source: \_\_\_\_\_

### Alarm Systems:

Alarm Installed:      Yes      No      Alarm Type: \_\_\_\_\_

Advanced System Type: \_\_\_\_\_

Automatic Sprinklers:      Yes      No      Sprinkler Type: \_\_\_\_\_

Other: \_\_\_\_\_

How will the facility be used? \_\_\_\_\_  
\_\_\_\_\_

### Contact Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

### Below is for Risk Management use only:

Project #: \_\_\_\_\_ Division #: \_\_\_\_\_

Location #: \_\_\_\_\_